



DECLARATION OF FAMILY MEMBERS : RAMJAS COLLEGE

I hereby declare :

1. That the following are the members of my family residing with and wholly dependent on me :

FOR PURPOSE OF LEAVE TRAVEL CONCESSION

S. No.	Name	Age	Relation	D.O.B.
1.				
2.				
3.				
4.				
5.				
6.				
7.				

FOR PURPOSE OF MEDICAL REIMBURSEMENT

S. No.	Name	Age	Relation	D.O.B.
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Note : A husband/wife/child/parent having an independent source of income is not related as member belonging to the family of the Govt. Servant except when the income including pension, temporary increase in pension but excluding dearness relief on pension or stipend etc. does not exceed Rs. 1500/- per month.

2. That my husband/wife is not in service, if in service, a certificate from the employer to the effect that he/she shall not avail the facility of LTC/JTC from here.
3. That my father/mother is not a retired pensioner and the amount of pension drawn by him/her is as shown in the attached income certificate viz. Rs. 1500/-
4. That any change in the list of family members declared will be intimated to the Ramjas College for record.
5. That I have carefully gone through the contents of the letter regarding definition of 'FAMILY'.
6. That I am submitting Marriage Certificate/Adhar Card/Passport/Undertaking in respect of my SPOUSE.
7. That I am submitting Birth Certificate(s) in respect of my CHILDREN.

Principal, Ramjas College

Signature of the Employee/Pensioner
Name (in Block Letter) :
Designation :
Department :